



# COUNTY OF PLACER CIVIL SERVICE COMMISSION

**Tuesday – November 12, 2013**

## **AGENDA**

**3:00 PM Closed Session**

**4:30 PM Open Session**

### **CIVIL SERVICE COMMISSION**

JOHN COSTA

RON LE DOUX, **Chair**

DON NELSON, **Vice-Chair**

ANDRAE RANDOLPH

RICK WARD

Nancy Nittler, Personnel Director

Kellie Craig, Executive Secretary

### **Placer County Personnel – Training Room**

**145 Fulweiler Avenue, Suite 200**

**Auburn, CA 95603**

**530-889-4060**

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Placer County is committed to ensuring that persons with disabilities are provided the resources to participate fully in its public meetings. If you are hearing impaired, we have listening devices available. If you require additional disability-related modifications or accommodations, including auxiliary aids or services, please contact the Executive Secretary. If requested, the agenda shall be provided in appropriate alternative formats to persons with disabilities. All requests must be in writing and must be received by the Executive Secretary five business days prior to the scheduled meeting for which you are requesting accommodation. Requests received after such time will be accommodated only if time permits.

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**3:00 PM ROLL CALL**

### **CLOSED SESSION – PURSUANT TO GOVERNMENT CODE**

#### **I. PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS**

- A. Closed Session - Evaluation of performance of various Placer County employees pursuant to Government Code Section 54957.1 and pursuant to Placer County Chapter 3, Code Section 3.04.650.
- B. Closed Session pursuant to Government Code Section 54957.1 pertaining to a public employment appointment and a challenge to the exclusion from an eligibility list for the position of Building Inspector II.

**4:30 PM OPEN SESSION**

### **FLAG SALUTE**

#### **I. REPORT OF ACTION TAKEN IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.1.**

#### **II. AGENDA APPROVAL**

#### **III. MINUTES OF PREVIOUS MEETING – October 15, 2013**

**IV. PUBLIC COMMENT:** Persons may address the Commission on items not on this agenda. Please limit comments to 3 minutes per person since the time allocated for Public Comment is 15 minutes. If all comments cannot be heard within the 15-minute time limit, the Public Comment period will be taken up at the end of the regular session. The Commission is not permitted to take any action on items addressed under Public Comment.

**V. OLD BUSINESS - None**

**VI. NEW BUSINESS**

- A. Approval of merit increases for classified employees pursuant to Section 3.04.650 (progression in steps) of the Placer County Code.
- B. Request for approval of Work out of Class Pay pursuant to Placer County Code Section 3.08.510 (C.)(5.) (c.) for employee(s) assigned to the department(s) of Assessor, Health and Human Services and Facility Services.
- C. Personnel Department – Classification Specification Revision Request for Personnel Analyst I/II.

**VII. COMMUNICATIONS - Reports to the Commission are informational items only. (No action will be taken)**

- A. Provisional appointment - None
- B. Report of leaves of absence
- C. Staff reports and correspondence
  - 1. Work out of Class Report – December 29, 2012 through June 28, 2013.
  - 2. Countywide Information Technology Classification and Organizational Study.
- D. Commissioner comments

**VIII. ADJOURNMENT**

**Civil Service Commission 2013 Meeting Schedule**

**Placer County Personnel – Training Room**

December 9, 2013